



North Dakota Department of Transportation

David A. Sprynczynatyk, P.E.
Director

John Hoeven
Governor

Addendum #1

To: ALL INTERESTED RESPONDERS
From: Becky Hanson, Procurement Officer, Civil Rights Division
North Dakota Department of Transportation
Date: August 31, 2006
Re: RFP 918-35/97-06-052, OJT Supportive Services Contractor

Please make the following changes:

Page 5, 3. Budget

Insert table and final paragraph after last paragraph.

FORMAT FOR PROPOSED OPERATIONAL BUDGET

SALARIES	\$ _____
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Title of Individual(s), Hourly Rate + Fringe Benefits = \$ _____

TRAVEL	\$ _____
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All in-state travel expenses to include per diem, hotel, and vehicle.

ADMINISTRATIVE/OVERHEAD COSTS	\$ _____
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Cost for printing, mass mailings, phones, fax and other administrative overhead costs.

Payment to above salary and administrative categories will be made on a lump sum basis, with 12 equal installments. Payment for training and travel will be made upon receipt of documented expenses.

Page 7, 11. Proposal Requirements

Remove: "by task and then broken down by each activity."

Replace with: "per table, Page 5, 3." (see above)

Page 8 Sequence of Events:

Revised as follows:

Addendum #1 Issued	August 31, 2006
Question Deadline	September 8, 2006
Website Publication of Response to Questions:	September 8, 2006
Proposals Due	September 15, 2006
Review of Proposals and Interviews	September 15 – 21, 2006
Notice of Intent to Award	September 22, 2006
Contract Award Date	September 29, 2006
Contract Start Date	January 1, 2007

This schedule of events represents the State's best estimate of the schedule that will be followed for this RFP. If a component of this schedule, such as the deadline for receipt of proposals, is delayed, the rest of the schedule will be shifted by the same number of days.

Page 8 Proposal Deadline:

Remove from 1st paragraph: "Tuesday, September 5, 2006, "

Replace with: "Friday, September 15, 2006."

Page 8 Proposal Deadline:

Remove from final paragraph:

"Tuesday, September 5, 2006, 10 a.m., at 10 a.m., Central Daylight Time, in Room 413 of the Transportation Building, 608 East Boulevard Avenue, Bismarck, North Dakota."

Replace with:

"Friday, September 15, 2006, 4:00 p.m. Central Daylight Time, *Proposals will not be publicly read at the opening.*"

Page 8 Personal Interview

Remove: "Tuesday, September 5, and Tuesday, September 12, 2006"

Replace with: "Monday, September 18 and Thursday, September 21, 2006"

Page 9 Submit Proposals on Most Favorable Terms

Add the following:

Upon selection of the apparent awardee the procurement officer will issue a written Notice of Intent to Award and send copies to all offerors. The Notice of Intent to Award will set out the names and addresses of all offerors and identify the proposal selected for award. The placement of other offerors will not be part of the Notice of Intent to Award. Proposals will not be subject to the North Dakota open records law until the Notice of Intent to Award has been issued.

The successful offeror named in the Notice of Intent to Award is advised not to begin work, purchase materials, or enter into subcontracts relating to the service until both the successful offeror and the State have signed the contract.